

PERSONNELAcceptable Use of Computers and Technology by Employees

Division owned computers and computer systems shall not be used by employees for personal financial gain or for any purpose other than conducting school division business including the delivery of instruction. Users are responsible for complying with all policies, regulations and guidelines of Stafford County Public Schools. Further, users shall comply with Internet service provider appropriate use policies.

E-mail and Internet access on division owned computers and computer systems by employees is permitted provided that such access is consistent with the educational mission of Stafford County Public Schools and/or promotes the administration and conduct of division business. E-mail and Internet access shall be consistent with all Stafford County Public Schools policies and regulations, including, but not limited to, standards of employee conduct; retention, security, and confidentiality of student and employee records; use of equipment owned by Stafford County Public Schools; and, use of copyrighted materials.

Employees are strictly prohibited from using school division computer equipment and/or communications services to:

1. send, receive, view, download, or otherwise access via the Internet and World Wide Web, or via electronic communication including e-mail and chat rooms, visual depictions or printed materials that are:

- a. obscene, as defined by Va. Code §18.2-372;

- b. and/or contain child pornography, as defined by Va. Code 18.2-374.1:1;

2. engage in activities prohibited by federal, state, or local law, ordinance, or regulation including unauthorized access and/or hacking; and/or,

3. disclose, use, or disseminate personal information regarding minors, except as is authorized by law, consent, policy, or regulation.

In cases in which license agreements between Stafford County Public Schools and software suppliers/manufacturers

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(continued)

provide, licensed staff may install such applications on their personal computers provided the staff member completes a written agreement with Stafford County Public Schools to remove such applications from their personal computer upon termination of employment or transfer to a new position for which the software application is not applicable to the staff member's job responsibility.

Editor's Note

See also Policy & Regulation 6-32.

Legal Reference: (Through June 30, 2002)

Code of Va., §22.1-70.2. Acceptable Internet use policies for public and private schools. (2001)

Code of Va., §18.2-372 "Obscene" defined. (1975)

Code of Va., §18.2-374.1:1 Possession of child pornography; penalty. (1999)

Adopted by School Board: February 8, 2000
Amended by School Board: July 17, 2001